

**Welcome back,  
we've missed you!**



**Information for parents to support pupils  
returning to school after COVID19 lockdown**

# A Phased Plan for Reintroducing More Pupils To Christ Church



Since school closed for most pupils on Friday 20<sup>th</sup> March, we have remained open for a limited number of vulnerable children and those children of key workers. It has always been our plan to have a phased approach to reopen school as we know that the plan to stay closed for a long period of time would have a detrimental impact on children's learning and their social and emotional wellbeing.

## How has Christ Church Supported Families during Lockdown?



Weekly phonecalls to check on families and offer support

Good quality home learning provision with dily access to class teachers



Food hampers and supermarket for those who need it most

Emergency care support in times of crisis



Support for mental health, wellbeing and additional needs.

Provision for children so that critical workers can continue to provide essential services and our most vulnerable pupils are safe.



## Why should more children now go to school from 1<sup>st</sup> June?



To support more children and enable families to begin to return to work

To support mental health and wellbeing of pupils



School has large rooms to accommodate small groups

It is good for children to be social



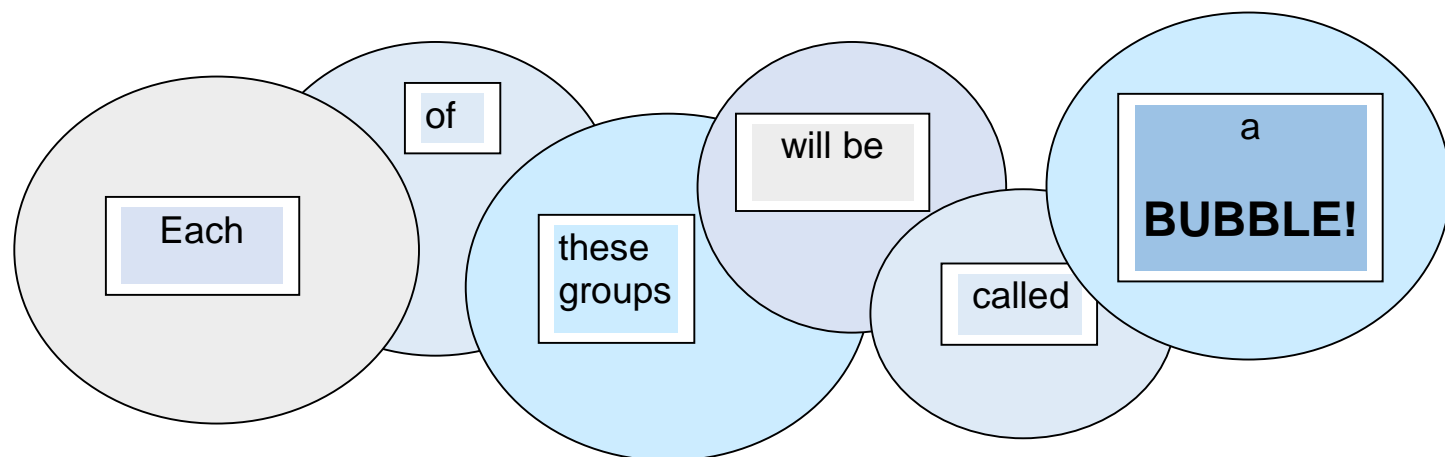
The Government's scientific advisors tell us we will be able to return more pupils if we all follow the guidelines

School is the best place for children to learn



## What has changed?

From June 8<sup>th</sup> we may welcome back children, but only from Reception, Year 1 and Year 6. School will still be open for key workers' children and vulnerable children from June 1<sup>st</sup>. Please note **this will only go ahead if it is approved by government on 28<sup>th</sup> May** and our safety measures are in place at Christ Church. If this is a success, we may introduce further year groups before the summer holidays. If it is not deemed as being safe to do so, this plan will be delayed until September. Initially only small groups will return at a time and in 'bubbles' of no more than 13 due to the size of our rooms and our Risk Assessments.

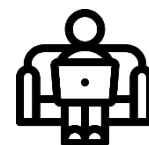


## What about brothers and sisters?



Only pupils from the green Year groups above can attend

Children in Y2 – Y5 to continue with home learning



Support for mental health, wellbeing and additional needs will continue

Telephone support will continue



Supermarket voucher system will continue for those at home

Emergency care support in times of crisis will continue



## How are we making school more safe?



We are risk assessing all rooms, activities and individuals

Everyone will wash their hands regularly throughout the day



If a child or adult or their family member becomes unwell they cannot come to school

School will be regularly cleaned throughout the day & thoroughly cleaned at the end of each day. Resources will also be cleaned regularly.



There will be much fewer children in a room together and children will not mix during the day.

Children will have their own resources as much as possible



## To do all this safely we will have to change the school day and the days children are attending



Children will stay in their bubble with a small group of similarly aged children and 1 adult.



Their bubble will be told what time to arrive at school and what time to be collected.

Children may not be able to attend school every day. Families will be advised to make sure **childrens' clothing is washed daily** and to arrive at school on foot or by bicycle wherever possible.

## Does my child have to come to school?



If your child is well, the government are advising that they should attend school.

There will be no penalties or fines if you do not send you child to school

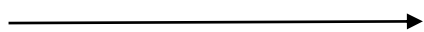


## Will my child be tested?



Yes, if your child shows symptoms of Coronavirus they will be able to be tested. This will not be arranged or carried out by school but we can help you seek further advice if your child or someone in your household becomes unwell. If a member of a bubble tests positive for COVID19 the whole bubble will have to stay at home and self-isolate for 14 days

## What if there is a case of COVID19 in school?



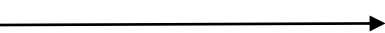
7

The person with symptoms must self isolate for 7 days.



14

The people they live with and their bubble must self isolate for 14 days.



14

If anyone at school tests positive, the whole bubble must self isolate for 14 days.

## What else may be different for children?



Year groups will have separate drop off and collection times for bubbles

Children will not have all of their usual lessons



Lunch will be served to bubbles and eaten in classrooms / taken home

As we need to have lots of small bubbles, your child may not have their usual teacher, but will be with someone they know.



**We know you are worried. We cannot guarantee that school will be totally safe for children, staff or families, but we can promise that we will do all we can to make it so and we ask you to promise that you will do the same to keep our precious community safe.**



To complete our planning effectively, we have referred to the government guidelines, PHE advice, BMA information, LA guidance, local statistical information and consulted local school colleagues, CDAT officers and colleagues and our H & S consultants. We have sought the views of parents in the 3 specified year groups, keyworker families and school staff teams.



This document refers to **keyworker groups** – for ease of writing this term encompasses all those children whose parents are critical workers **and** those children who are under social care, have an EHCP or have been risk rated as most vulnerable by the school. The terminology keyworker is used by the school to include all these groups and to maintain the dignity of individual pupils and families.

## What is the Government asking us to plan for?

- To prepare for children in F2, Y1 and Y6 begin a return to school, **no earlier than 1<sup>st</sup> June 2020**.
- To accommodate these children in small groups of no more than 15 with appropriate social distancing / spacing
- To consider that it is the government's ambition that other pupils in years 2 – 5 may return for 1 month prior to the summer holidays starting
- To maintain and increase provision for keyworker and vulnerable pupils that is separate from the class pods
- To maintain online learning for those who do not return
- To provide lunches for those FSM pupils on site and vouchers for those off site
- To ensure all areas used undergo thorough cleaning daily
- To provide an isolation room for anyone who develops symptoms
- To support and provide for the mental health and wellbeing of pupils, families and staff members
- To ensure all those accessing the site maintain social distancing and follow the advised protective measures

## Christ Church Rationale for Return to School

In planning for reopening, we have taken a cautious approach which increases pupil numbers in bubbles each week. Our priorities when planning have been:

- The Church of England issued the following position on 18<sup>th</sup> May  
*It is right that schools themselves will decide how this phased return works in practical terms. We will continue to work to support school leaders at a local level as they move towards a phased reopening at the pace dictated by local circumstances and the overarching science.*
- CDAT agree with the church of England and Chester Diocese, that decisions should be based upon local circumstances and the underpinning science for safe opening
- Many Wirral schools are prioritising Yr 6, FS2, Yr1 with Nursery at a later date on a phased return, with individual variations being supported as need and safety planning arises.
- In Wirral 33% of the total workforce are in key worker occupations and industries and of these 31% of key workers have children aged between 5 and 15 years
- As at 20<sup>th</sup> May there were 23,937 cases of COVID19 in the North West; in Wirral - 1,187 cases have been confirmed – increase from 1,180 on Tuesday 19<sup>th</sup>
- The age, structure, layout and access of our school building makes it less flexible in terms of space, usage and safe access
- We have a school population with 166 children who are siblings and 199 who are not; offering return to school for 3 year groups will not enable families to return to work or work effectively from home
- The leadership team and Local Governing Body believe that we should plan for equal access, following the government's guidance that Y6, F2 and Y1 are prioritised and supporting the Wirral priorities

For all of the reasons above, the school Leadership and Governing Body do not feel it is safe or has longevity to begin return to school by providing fulltime schooling and have therefore decided that school will be offered initially on a part-time basis with fortnightly reviews to increase pupil numbers across the school and consider if we have the capacity to provide fulltime education and care.





## Expected Access to School

We contacted families of pupils in the priority year groups to ascertain the need for places in June. Based upon the responses, we currently expect:

**46** keyworker / vulnerable pupils who currently access our provision with a further

**11** pupils who qualify for a keyworker place

**49** definite responses for families returning pupils to school upon reopening

**18** uncommitted families who may return but were unsure

**This response provides us with a maximum of 124 pupils to plan for**

## Plan for Return to School

Governors considered 4 potential plans which included full days for all F2, Y1 & Y6 with no possibility of offering to Y2,3,4 & 5 and insufficient numbers of teachers available to sustain home learning for these pupils if all on site with 3 year groups; a phased increase of the specified 3 year groups over the summer half term so that home learning could be sustained, but this would still exclude pupils in Y2,3,4 & 5 from any potential return; half day sessions so that we had greater capacity for returning numbers of pupils but this would require a full clean of site in the middle of the day so that half day would actually only be 2.5hours schooling.

**On the basis of our rationale, the Local Governing Body agreed and CDAT trustees approved the decision that the following plan is the safest, fairest way for pupils to return:**

### Model 4 – Pupils attending alternate days

**Keyworker** children will continue to attend all day every day and be based in Y3 (classrooms 7 & 8) in groups of 13 with an overspill middle area for an additional 4. Additional space will be available in the Y4 classrooms in groups of 9 and 10 – those pupils who have not yet attended may take up their keyworker place or can be factored into class bubble provision if keyworker the place is not required.

**Year groups** will be split into red and yellow groups attending alternate days and on the same day as siblings so that families have free days to focus on work and to provide respite.

Yellow group week 1 attends for Mon, Weds, Fri and week 2 Tues, Thurs and so on

Red group week 1 attends for Tues, Thurs and week 2 Mon, Weds, Fri and so on

Each week there will be a possibility to increase pupil numbers and a review will take place fortnightly to consider if fulltime provision is safe and viable based upon levels of demand, staffing availability and safety evaluations. Similarly, there will be consideration given to the safety to continue or close bubbles and/or provision.

Staff will be allocated to a yellow or red group and will rota their days, so they work one day in school and the second at home managing home learning so that those not returning have fair access.

In this model children would use their own classrooms (rather than be spread across the whole school) which will be thoroughly cleaned at the end of the day for the alternate group arriving. The cleaning team will increase in numbers to facilitate this thorough daily clean.

F2, Y1 & Y6 will increase groups (bubbles) as demand required. Staff will remain with their allocated bubble and additional staff will join the provision as each new bubble is created. The off-site teachers will continue to teach Y2 – Y5 remotely.

Teacher planning time will be taken on working from home days so there is no extra staff coming in to teach groups preventing cross contamination.

This model gives a gradual weekly increase and review and will aim to provide school access for every year group before the summer holidays if the government deem it safe to do so. If the demand for places is low we will consider a fulltime offer, but if numbers are high we will remain at alternate days for safety and equality.

## What will this look like?

If your child is returning to school or you require a keyworker place, you must inform the school office by **midday on Tuesday 2<sup>nd</sup> June**. We ask that Keyworkers update us on the days needed for their children as they have changed significantly over recent weeks and demand has increased.

Year groups will return to school in phases based upon H & S reviews and spaces required. New places will be allocated for the start of each week and children cannot join bubbles in the middle of a week; this is to ensure we manage numbers and have sufficient staffing on site to keep bubbles small and rooms cleaned.

You will be informed which bubble your child will be in and the days they will attend by email unless otherwise arranged with the school office.

The sooner you can inform us; the sooner we can confirm your place. We will not be able to allocate places after the 2<sup>nd</sup> for the first phase of opening.

Children have different times and gates to enter and leave the site so that we can maintain social distancing.

	1 <sup>st</sup> June	Phase 1 Week 1 2 <sup>nd</sup> June	Phase 2 Week 2 8 <sup>th</sup> June	Phase 3 Week 3 15 <sup>th</sup> June	H & S review Review outcomes and consider fulltime, expansion or reduction	Phase 3 Week 4 22 <sup>nd</sup> June
			Y Mon, Weds, Fri R Tues, Thurs	R Mon, Weds, Fri Y Tues, Thurs		Y Mon, Weds, Fri R Tues, Thurs
F2	Orientation & training for all staff	Staff prepare rooms, resources and work		9am - 3pm		9am - 3pm
Y1			8.55 – 3.15	8.55 – 3.15		8.55 – 3.15
Y2						
Y3						
Y4						
Y5						
Y6			8.45 – 3.30	8.45 – 3.30		8.45 – 3.30
Key worker	8.30 – 3.45 in Y3	8.30 – 3.45 in Y3	8.30 – 3.45 in Y3	8.30 – 3.45 in Y3		

After the first H & S review we are aiming to make a wider offer for two further year groups to return for Phase 4 w/c 29<sup>th</sup> June **only if it is safe to do so**. We have a fortnightly H & S review at which points we determine if we can provide for additional year groups or offer additional days or fulltime to existing year groups.

We understand that this does not give parents the opportunity to return to work fulltime initially, but it does increase the possibility for families and siblings returning to school so parents may work. Most importantly, it is a measured, careful approach which enables us to consistently grow at a safe rate.

When families are allocated places we will issue timetables, lunchtime arrangements and drop off and collection arrangements. If siblings are returning in specified year groups together we will endeavour to provide a 'family' access time.





## Protocol for Pupils and Families Accessing School from 1<sup>st</sup> June 2020

### Government guidelines for symptoms:

*The most common symptoms of coronavirus (COVID-19) are a new continuous cough and/or high temperature. Some people may also experience loss of taste /smell, muscle aches, tiredness and shortness of breath. If you **live alone** and you have symptoms of coronavirus, however mild, you should stay at home for **7 days** from when your symptoms started.*

*If you **live with others** and you or another member of the household has symptoms, everyone in the household must stay at home for **14 days**. This 14-day period starts from the day when the first person in the household became ill.*

**Families whose children will be present in school must read and agree to the following protocol to ensure we can manage the wellbeing of children and staff as effectively as possible during the current coronavirus pandemic.**

### Families must:

- Only bring their child to school if they are a key worker or the child has an EHCP or social worker **or the child has a pre-arranged place in a F2, Y1 or Y2 bubble.**
- Use the keyworker provision only if it is **absolutely necessary** to their continued employment as an essential worker, as the more pupils who attend the greater risk of spreading infection. **Keyworker children will not be able to attend class bubbles, but will remain in the daily keyworker provision.**
- Understand that only those pupils who have been confirmed a place will be admitted and treat school staff with respect if you have arrived without booking and are turned away.
- Check that their child does not have a temperature or cough each morning before leaving home.
- Follow the government guidance for infection control and report immediately should **anyone** in the home present with symptoms.
- Ensure that the person bringing their child to school and their child washes their hands before leaving home.
- Arrive at the allocated gate at the given time and understand that if arrival is late they must wait until other pupils have been admitted.
- Adults must hand over children at the gate and cannot access the school site, staff will support children with this. Once the child has been safely received the adult must leave the site.
- Remain outside the school grounds to reduce the footfall inside – all queries and feedback should be via the school office email or by telephone
- Adhere to social distancing advice when dropping off and collecting children, follow the designated routes and only one adult should accompany their child
- Keep the school informed of any changes in work patterns, childcare arrangements and or health needs.
- Collect children as soon as possible should they become unwell or present with symptoms whilst in school as they will have been isolated from their bubble.
- Understand that should anyone in the bubble test positive for COVID19, the bubble will have to close and all members self-isolate for 14 days as a precautionary measure.
- Ensure that a child with symptoms is tested and report the results to the school.
- Ensure that children bring named water bottle to school daily and that clothing is washed and clean each day.
- Ensure that children do not bring any items from home into school. NO PE kits, toys, pencil cases will be allowed. If pupils are bringing own lunches they should be sent in sealed disposable bags that can be thrown away after lunch is eaten.
- Provide their child with spare clothes in case of toileting accidents as school spares cannot be used due to minimising spread of infection

- Help their child to understand the changes in their school routine and support them to follow instructions and behaviour expectations within what will be a very different context.
- Recognise that there may be a point when the school cannot remain open, either through staff absence, identification of increased risk or government instruction and understand that this is then beyond our control.

**School will:**

- Welcome children and treat them with the care, dignity and nurture they will need in this unsettling time for them.
- Provide a range of activities which will engage children so that they have routine, their days are full and they are distracted from the circumstances of being in school. We will do all we can to try to ease any worries children may have.
- Provide access to mathematics and English learning along with collective worship and wellbeing activities daily
- Ensure children wash their hands regularly throughout the day and before they leave the building.
- Encourage social distancing as much as possible, although we recognise this will not always happen with younger children.
- Provide classrooms that are well spaced and give sufficient room so that children are in small bubbles and not in close proximity.
- Maintain the keyworker daily bubbles and keep these children separate from the class bubbles.
- Keep rooms well ventilated throughout the day and ensure there are repeated opportunities for children to be outdoors.
- Follow a rigorous cleaning and hygiene plan throughout the day, every day.
- Ensure rooms are thoroughly cleaned between alternating bubbles.
- Immediately remove from class and contact parents to collect their child should they present with any symptoms during the day.
- Endeavour to remain open daily for as long as safety and staffing will allow.
- Follow all government directives related to managing the coronavirus pandemic, this may include changes to protective measures or even instruction for complete closure. Aim to follow government guidance where our individual circumstances allow us to do so safely.
- Do all we can to care for your children so that they are as safe as we can possibly make them and are with people who are familiar to them.

**Please sign to agree to this protocol and return to school on the first day your child attends**

Headteacher : .....

Date: .....

Parent / Carer : .....

Date: .....

Name of Child : .....

Class : .....



## Addendum to Behaviour Policy – May 2020

This addendum to our school behaviour policy has been written in line with recent government advice and guidance on how the **coronavirus pandemic** may impact on our usual school procedures and policies for managing behaviour. It does **not** replace our normal behaviour policy, nor have our basic principles around effective behaviour management changed.

During this pandemic, there may be a number of significant changes that impact on our school, including:

- The majority of pupils not being in school full time – which will impact on the way we manage and encourage positive behaviour
- Staff being absent from school – which may mean that staff are often working with pupils they know less well
- An increased amount of pupils working from home, including using e-mail and other electronic communication, which may bring an increased risk to online safety
- Pupils may feel anxious about returning to school and the changes that have been made to keep them safe and may struggle to separate from the safety of their family and home where they have been for a prolonged period of time

Christ Church Primary School recognise that children will be unsettled during this difficult time. They will be excited about being reunited with their friends and teachers, yet unsure of the changes to school. Staff will provide wellbeing activities to those children who re-integrate back into school to support them emotionally. Mrs Baker, our Family Mentor, has devised a programme of teaching materials to support children's mental health and to help them understand what is happening around them. The theme for each week is:

<b>Week 1</b>	<b>Week 2</b>	<b>Week 3</b>	<b>Week 4</b>	<b>Week 5</b>	<b>Week 6</b>	<b>Week 7</b>
How do I feel today?	Healthy body, healthy mind	Connecting with others	Understanding & managing my feelings	Taking notice	Bouncing back / resilience	Giving

Whilst we recognise that children will require additional support during the transition back into school, there will be a level of expected behaviour that all children will need to follow.

This addendum sets out how behaviour will be managed effectively during the pandemic.

### Managing Behaviour of Children on Site

#### *Rewards*

The children accessing school, in key worker provision and in their class bubbles will continue to use class charts. All staff have access to this and can use class charts to award positive and negative points. Children will be awarded positive points for making good choices. Staff will add positive points to the class charts system, as children will not be permitted to touch the touchscreens to minimise infection risk.

Positive points can be awarded for the following reasons:



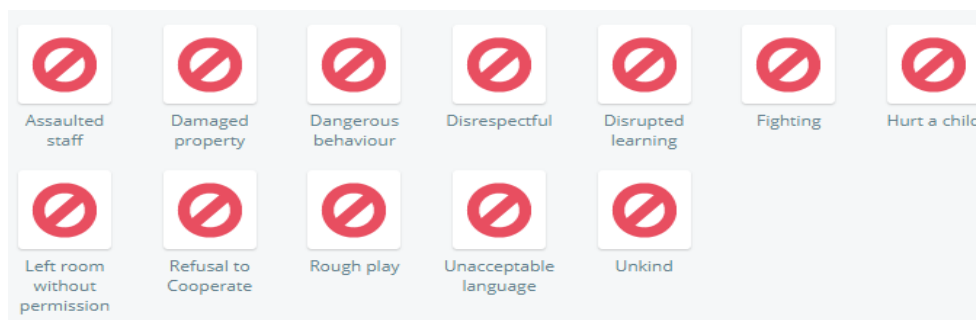
Children will continue to have the opportunity for their positive points to accumulate and they will be awarded with a star badge for every 100 positive points they get.

### ***Star of the Week***

Star of the Week certificates will be awarded to 1 child from each class bubble every Friday and will be recognized in Celebration Assembly every Friday morning. These certificates will be a surprise to the children and can be awarded for any individual achievement.

### ***Sanctions***

For those children who make a wrong choice, a negative point will be added. This could be for the following reasons:



Should a child receive a negative point, they have the opportunity to amend their behaviour and have the point removed. Should a child receive negative points, they will not be removed to spend time in another classroom. If time out is needed, the child will be asked to sit away from the rest of the children in their bubble, maintaining social distancing.

Teachers will not be able to speak directly to a parent, due to social distancing. The year group email address can be used to communicate with parents, or staff can use the office telephone to contact parents at the end of the school day. Staff may respond to emails and make phone calls between 8.30am and 5pm.

If children refuse to follow social distancing rules, they provide a risk of transmission, if we have done all we can to support and de-escalate them and they are still not complying with the safety protocols in place, then their parent will be asked to collect them from the site for the remainder of that day.

## Managing Behaviour of Children working remotely

### *Rewards*

The children working online at home can have their achievements recognised through class charts. Parents are encouraged to check their child's class charts profile at home to share in their child's successes. Children can still be awarded with their star badge and certificate. This can be sent out electronically from the year group email address every Friday.

### *Star of the Week*

Star of the Week certificates will be awarded to 1 child from each class every Friday and will be sent via email. These certificates will be a surprise to the children and can be awarded for any individual achievement.

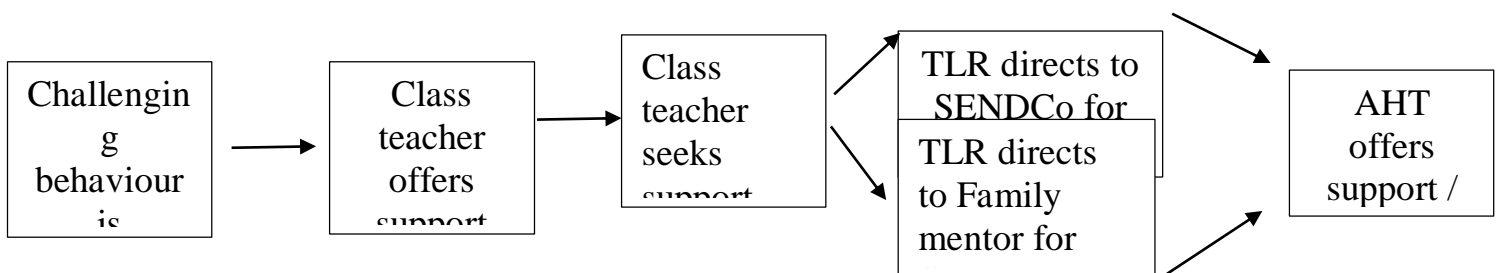
### *Sanctions*

Children can be given negative points on class charts for making wrong choices. Should this be a recurring issue, teachers should communicate with parents to provide support and guidance on how children should behave. Team Leaders can support staff with this. Then referrals to the welfare staff (Mrs Thornton, SENDCO and Mrs Baker, Family Mentor) can be made, via email, if additional support and concerns are apparent. Staff will support families in managing behaviour at home and will encourage children, but will not sanction a child for negative behaviour at home.

### **Flowchart to manage children's behaviour**

If a child presents challenging behaviour, it is the class teacher's responsibility to offer support and strategies to help the child manage. This could be by providing reassurance and understanding of the challenging circumstances, or it may be the use of class charts to encourage children.

Here is a flowchart to identify the route for supporting children's behaviour:



### **Managing children's behaviour online**

Children will be spending an increased amount of time online during the pandemic. In order to manage behaviour online, the following guidelines are here to support staff:

- Continue to look out for any signs that indicate a child may be at risk online and will report and respond to concerns in line with the Safeguarding Policy addendum
- Learners are encouraged to report concerns to a member of staff or a trusted adult at home.
- Parents/carers are encouraged to ensure children are appropriately supervised online and that appropriate parent controls are implemented.
- All communication with learners and parents/carers will take place using school provided or approved communication channels; for example, school provided email accounts.
- Christ Church Primary School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements and children's online address and log in details **will not** be shared with others
- Children will not use the blog on School Spider – so no active chat is available to ensure no cyber bullying can take place.

Christ Church Primary School is actively trying to prevent bullying by adopting a whole school approach to behaviour and discipline, creating an atmosphere where each member of the school is valued as an individual and treated with respect. Where incidents of cyber bullying do occur, they will be investigated thoroughly and actions will be taken to reduce their reoccurrence and help those who have been their victims. We ask families to monitor their child's online use and work with school to ensure children use technology positively.