



**CHRIST CHURCH C.E. PRIMARY SCHOOL, MORETON**

**A member of the CDAT family of schools**

**Charging and Remissions Policy**

Date agreed by LGB	Review Date	Signed Chair of LGB
04/03/2025	November 2025	

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**Mission Statement**

**Together we can do all things through Christ who strengthens us Mission Statement**

Our mission is to love all children who are part of our community  
 helping them develop respect, tolerance, self-confidence and  
 to become the best they can be.

We will support our children to develop their God given gifts to the full  
 and encourage a life-long passion for learning  
 which will successfully lead them into secondary school and beyond.

As a church school at the heart of Moreton community,  
 our work is underpinned by the Christian values of  
 friendship, humility, forgiveness, compassion, justice and service  
 which Jesus helps us to achieve.

We are a welcoming, caring and inclusive school  
 committed to working in partnership with parents, governors,  
 Christ Church and Chester Diocese Academy Trust.

We strive to provide a rich and varied curriculum  
 which reflects God’s concern for the whole child; promoting spiritual, moral,  
 cultural, physical and emotional wellbeing  
 alongside academic excellence and independence.

As a school community, we all work together  
 to provide the very best for our pupils and families;  
 firmly believing that:

***Together we can do all things through Christ who strengthens us***



## 1. Introduction

The Academy Local Governing Body is required by law to publish a policy on charging for academy activities.

The Education Act 1996 establishes the basic principle that the education provided by any maintained school/academy for its registered pupils should be free of charge. This basic underlying principle requires that there should be no school/academy admission charge and no charge for any related activity, which takes place during school/academy time.

## 2. Activities that may be charged

Charges may be made for the following:

- Individual tuition in playing a musical instrument may be charged for if it is not part of the National Curriculum or part of the syllabus for a prescribed Public Examination.
- Where parents have indicated that they wish to have the finished product from a particular lesson e.g. individual craft items, pottery, needlework, cookery, a charge may be made to cover materials.
- For all residential visits deemed to be within academy hours, or part of the National Curriculum or part of the Syllabus for the prescribed Public Examination, a charge for board and lodging will be made, except for families in receipt of family credit or income support.
- Optional visits or activities occurring outside of academy hours may be charged for in full.
- Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property, which has been damaged or lost because of their child's behaviour.

Charges will be proportional for each pupil and will not exceed the cost of the provision. Lessons or activities will not be confirmed until parental or carer agreement has been received, ideally by return of a signed reply slip.

## 3. Voluntary contributions

Within the Education Act, it is possible for schools/academies to ask for voluntary contributions from parents. CDAT has therefore approved the following:

- Voluntary contributions can be invited from parents towards the cost of the academy activities, which are related to the life, and work of the academy. Such contributions will be genuinely voluntary and no child whose parents feel unable to contribute will be treated differently from the rest;
- Parents not wishing to make a voluntary contribution in whole or part, but wishing their child to be included, must make the fact known directly to the Head Teacher who will treat any such approach in strictest confidence;
- Academy trips, visits and activities will be planned and, if sought, voluntary contributions will usually be invited through individual letters to parents. The letter, asking for support, will outline the proposed visit, cost, educational value and its relationship to the academy curriculum;
- School trips and visits form an important part of the curriculum offered by our school. Parents are not required to pay for such visits, but may be asked to make voluntary contributions towards the cost. No pupil will be excluded from a school trip because of their parents' unwillingness or inability to contribute, however, it is hoped that parents will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils.



- For activities defined as “optional extras” under the Education Act 1996, the school will charge for board and lodging, travel, materials, books or other equipment, entrance fees, teaching and non-teaching staff and any other costs for providing the activity. If parents would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Head teacher is happy to talk to parents in confidence about that possibility.
- If insufficient voluntary contributions are received and the trip is considered by the Head Teacher not to be financially viable, then it will be cancelled and any monies received will be returned

#### 4. Remissions

As far as its resources allow, this CDAT academy will support pupils and their families to participate in the full range of activities offered as part of the curricular and extra-curricular provision. This applies particularly to those pupils whose families receive support payments such as those detailed below.

While each case for support will be reviewed sympathetically, and in full confidence, the school/academy itself has only limited resources at its disposal, and will seek to use these resources prudently to affect the greatest number of its students. Pupil Premium money may be used if appropriate. Pupil Premium funding is assessed using the following criteria:

- Ever 6 Free School Meals Children
- Children with no recourse to public funds (NRPF)
- Children adopted from care or who have left care
- Ever 6 service children

Pupils whose parents/carers are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to apply to the school/academy for some remission of charges for board and lodging costs during residential and other school/academy trips.

The relevant support payments are:

- Income support
- Income-based Job Seeker's Allowance
- Income-related Employment Support Allowance
- Pension Credit (Guarantee Credit)
- Support under Part VI of the Immigration and Asylum Act 1999

#### 5. School Milk

School milk is provided by ‘Coolmilk UK’ and is provided free to pupils under the age of 5 and pupils who receive a free school meal (Pupil Premium). If a parent wishes for their child to receive milk then they must contact the schools milk provider, Fresh Pastures on the website below:

<https://www.coolmilk.com/>

They will make payment directly to Fresh Pastures who will advise us on a weekly basis of which children are receiving milk.



## 6. School Meals

School meals for children whose parents are not claiming free school meals will be charged at £2.30 per meal

School meals to staff are £2.30 each inclusive of VAT. If a member of staff is on duty or supervising a lunchtime club then the cost of a meal will be waived. Visitors are charged at the discretion of the Head teacher.

Toast Club which operates from 8:30am each morning is a charge of 50p each day.

## 7. Wrap Around Care

Wrap around care (CC4C) - Charges for this academic school year are:

Breakfast	from 7:30am – 8:45am	£4.00
Late Breakfast	from 8:15am – 8:45am	£2.00
Early Afternoon	from 3:30pm – 5:00pm	£6.00 (including tea)
Full evening	from 3:30pm – 6:00pm	£7.50 (including tea)

Fees are payable in advance and booking is made through the Parent Pay system.

## 8. Pre-School Fees

Christchurch has opened a new Pre-School provision from 1<sup>st</sup> September 2022. The Pre-school is open 38 weeks of the year. All children who have reached their third birthday are able to attend. Charges for this academic year are:

AM or PM	(9am - 12pm) (12:30pm – 3:30pm)	£12.00	
Full day (inclusive of lunch)	(9am – 3:30pm)	£26.00	
Lunchtime supervision (Incl school meal)		£ 2.00	
AM CC4C	(Incl Breakfast)	£ 4.00	8:00am – 9:00am
PM CC4C	(Incl Tea)	£ 7.00	3:30pm – 5:30pm
Lunchtime supervision (If using surplus 30hr funding)		£ 0.00	
Lunchtime meal (If using surplus 30hr funding)		£ 1.00	

Any session that is not attended due to absence will be charged at a 50% reduction. Invoices must be paid in full within 7 days of the invoice date.

Children can attend Pre-school from their third birthday, however these sessions will be charged in full as they are only eligible for funding in the term after their third birthday.



Once a LA form is completed by the parent if there are alterations to the funding once the term starts the parent will be required to cover the shortfall if any arises.

Any changes that a parent/carer wishes to make to sessions or hours must be made in writing and will require a terms notice before these can be implemented.

## 9. Additional charges for items of uniform

The school has various items of school uniform that parents are able to purchase directly from the school office, these items will vary depending on availability, the following charges apply:

Elasticated Tie	£4.00
Standard Tie	£4.00
PE Bag	£5.00
Book Wallet	£6.00
Sun Hat	£3.50

The above prices reflect the manufacturer's price increase from January 2025.

## 10. School Trips and Residential

The school as part of the curriculum will arrange suitable day trips and residential Stays, these will be costed by the teacher and School Business Manager. The Parents will receive a letter advising them of the details of the trip and the cost. If the trip costs in excess of £30 then parents/carers will be able to pay in suitable instalments, this will be outlined in the initial letter to parents. Parents will be able to make payments via the school's Parent Pay payment system. Any excess funds will be returned to parents.

## 11. Extra-curricular clubs/activities

The school offers a variety of extra-curricular clubs and activities. The cost of providing of providing these clubs can vary. The school will charge parents for their child attending, this will be outlined on the initial letter to parents inviting their child to take part. Payment will be made via the schools payment system Parent Pay. The charge will not exceed the actual cost of providing the optional extra and will not subsidise children whose parents won't/can't pay.

## 11. Charges for training



The school offers a variety of courses for other schools and educational bodies to attend. There will be charge for people to attend these training sessions. In the event of a person/persons having to cancel their place the following charges will apply:

7 Days or more prior to the date of the course **NO CHARGE**

2-7 Days prior to the date of the course taking place **25%** of the cost of attending.

1 Day Prior to the course taking place then a **90%** charge will be made.

